

FINAL SIR 1038 - WC_ATH_Hold Script v2.xls

Script Name Work Colleges, ATH, Hold Schools Script for SIR 1038
Description The purpose of this script is to test SIR 1038.
Created By Seth Sinclair
Prerequisites None
Outputs Validation of SIR 1038
SIRS Covered 1038

Step	Value to Enter/Action	Expected Results	Actual Results	Pass/Fail	SIR #
1	Login to the Admin Site				
2	Open <Internet Explorer> Brower from the Desktop	Internet Explorer opens			
3	Enter <http://test.cbs.sfa.ed.gov:8532/CBSWebApp/admin/adminWelcome.jsp> into the browser address window	A security password box displays (for testing purposes only)			
4	Enter <cbs> in the Username field	Field accepts value			
5	Enter <cbstest> in the Password field	Field accepts value			
6	Select the <OK> button	The system displays the Campus-Based Admin Login page. In the center of the page is a Login button. There is a following instruction notifying the Admin User how to proceed: "Welcome to Campus-Based Administration. To access the Campus-Based Admin site: 1. Select the "Login" button, 2. Enter your PIN information. The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN, go to the Department of Education PIN Registration site to apply, 3. Enter the Campus-Based Admin TG Number, 4. After login authentication is complete, the Campus-Based Admin home page will be displayed." If your security rights have not yet been established, contact the CB Security Officer at the Campus-Based Programs office.			
7	Select <Log In> button	A security password box displays (for testing purposes only)			
8	Enter <integrate> in the Username field	Field accepts value (this step is for testing purposes only and will not be necessary in February).			
9	Enter <pin1026> in the password field	Field accepts value			
10	Select <OK>	The System displays the PIN Authentication site with the following fields: social security number, first two letters of last name, date of birth, and PIN. The PIN Authentication site is outside of the eCB System.			
11	Enter <222334444> into the SSN field	Field accepts value.			
12	Enter <lm> into the first two letters of last name field	Field accepts value.			
13	Enter <10221970> in the DOB field	Field accepts value.			
14	Enter <2309> in the PIN number file.	Field accepts value.			
15	Select <Submit Request> button	Security Message displays			
16	If Security message displays, select <Yes>	The System displays a screen where the Admin User enters the Admin TG number. There is a field to enter a TG number. There is a Next button. There is a following instruction notifying the Admin User how to proceed: "Please enter your TG number using uppercase letters. The TG number is case-sensitive".			
17	Enter <TG08899> into the TG field and	Field accepts value.			

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Step	Value to Enter/Action	Expected Results	Actual Results	Pass/Fail	SIR #
18	Select the <Next> button	The System displays the Campus-Based Admin home page. The following links are displayed on the left navigation bar: Accounting, Awards, ComLog, Communications, FISAP Update, Hold Schools, Manual Adjustments, New Schools, PART, PLIST, Recalculation, Reports, Tracking, Waivers, Work Colleges, Logout.			
19	Enter Hold School Module and put a School on Hold				
20	Select the <Hold Schools> link from the Left Navigation Bar	The System displays the Hold Schools Main Page.			
21	Select the <Serial Number> Radio button in the Select School area top navigation	Field Accepts value			
22	Enter <000619> in the Search field in the top navigation search	Field Accepts value			
23	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			
24	Select the <Go> button	The System displays the school name (Stanford University), serial number (000619), and Campus-Based year (2002-2003) at the top of the page.			
25	Select the <Initialize List/Add School> link from the Left Navigation Bar	The System displays the Initialize List/Add School page. There is a section for Adding individual Schools to the Hold List and a Section for Initializing the entire list.			
26	Enter <000619> in the Serial Number Field in the "Add School to Hold List" Section	Field Accepts value			
27	Select the Check Box for <Other>	Field Displays a check in the box			
28	Enter <Testing the Hold School/ATH/ESOA> in the Comments box	Field accepts value			
29	Select the <Add to List> Button	The System displays a warning message asking the User if they would like to proceed.			
30	Select the <Yes> button	The System displays a message at the top of the page noting that 000619 has been added to the hold list.			
31	Create an Award for School 000619 using the Manual Adjustments Module				
32	Select the <Home> link from the Left Navigation Bar	The System displays the Campus-Based Admin Home Page.			
33	Select the <Manual Adjustments> link from the left navigation bar	The system displays the Manual Adjustments main page, which contains instructions on how to use the module.			
34	Select the <Serial Number> Radio button in the Select School area top navigation	Field Accepts value			
35	Enter <000619> in the Search field in the top navigation search	Field Accepts value			
36	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			
37	Select the <Go> button	The System displays the school name (Stanford University), serial number (000619), and Campus-Based year (2001-2002) at the top of the page.			

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Step	Value to Enter/Action	Expected Results	Actual Results	Pass/Fail	SIR #
38	Select the <A. Submit Adjustment> link from the left navigation bar	The System displays the A. Submit Adjustment page. The fields for school name and serial number are pre-populated (test school name and serial number). There are blank fields for school year (a dropdown menu), document number, project code (a dropdown menu), award code and description, balance type (dropdown menu), adjustment amount, and description. There is a View ATH button and Submit button. There is an instruction notifying the Admin User how to proceed. See Special Requirements for text.			
39	Select <2002-2003> from the School Year	Field Accepts value			
40	Enter <P033A2002> in the Document Number Field	Field Accepts Value			
41	Select <20024101LEN000000H404750332002> from the Project Code dropdown menu	Field Accepts Value			
42	Select <O> from the balance type dropdown menu	Field Accepts Value			
43	Select <01 - Initial Allocation> from the Transaction Code dropdown menu	Field Accepts Value			
44	Enter <3000> in the Adjustment Amount field	Field Accepts Value			
45	Enter <Testing 000619 - Currently on Hold> in the Description field	Field Accepts Value			
46	Select the <Submit> button	The System displays an alert message at the top of the page notifying the Admin User the transaction is about to be submitted to accounting and asking if the Admin User wants to proceed. There is a Yes button and a No button.			
47	Select the <Yes> button	The System displays the A. Submit Adjustment – Confirmation page, which states that the transaction has been sent to accounting and includes the Username of the Admin User who sent the transaction as well as the date and timestamp.			
48	Create an Award for a Second School (007997) That is Not on Hold				
49	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value			
50	Enter <007997> in the Search field in the top navigation search	Field Accepts value			
51	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			
52	Select the <Go> button	The System displays the school name, serial number (007997), and Campus-Based year (2001-2002) at the top of the page.			
53	Select the <A. Submit Adjustment> link from the left navigation bar	The System displays the A. Submit Adjustment page. The fields for school name and serial number are pre-populated. There are blank fields for school year (a dropdown menu), document number, project code (a dropdown menu), award code and description, balance type (dropdown menu), adjustment amount, and description. There is a View ATH button and Submit button. There is an instruction notifying the Admin User how to proceed. See Special Requirements for text.			
54	Select <2002-2003> from the School Year	Field Accepts value			
55	Enter <P033A2002> in the Document Number Field	Field Accepts Value			
56	Select <20024101LEN000000H400000332002> from the Project Code dropdown menu	Field Accepts Value			

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Step	Value to Enter/Action	Expected Results	Actual Results	Pass/Fail	SIR #
57	Select <O> from the balance type dropdown menu	Field Accepts Value			
58	Select <01 - Initial Award> from the Transaction Code dropdown menu	Field Accepts Value			
59	Enter <1000> in the Adjustment Amount field	Field Accepts Value			
60	Enter <033 Award for 007997> in the Description field	Field Accepts Value			
61	Select the <Submit> button	The System displays an alert message at the top of the page notifying the Admin User the transaction is about to be submitted to accounting and asking if the Admin User wants to proceed. There is a Yes button and a No button.			
62	Select the <Yes> button	The System displays the A. Submit Adjustment – Confirmation page, which states that the transaction has been sent to accounting and includes the Username of the Admin User who sent the transaction as well as the date and timestamp.			
63	Verify that the Transactions Appear in the Accounting Module				
64	Select the <Home> link in the Top Navigation bar	The Campus-Based Admin Home Page displays			
65	Select the <Accounting> link on the Left Navigation bar	The Accounting Main Page displays with an explanation of the Accounting Module.			
66	Select the <A. Approve Transactions> link from the Left Navigation bar	The Approve Transactions page displays.			
67	Verify that the two transactions that have been submitted through Manual Adjustments appear on the Approve Transactions Page	The Transactions for School 000619 and 007997 display.			
68	Admin User Wants to Approve the Transactions in Accounting				
69	Select the <Check Box> Next to the Manual Adjustment Transaction for School 000619	Check box is checked			
70	Select the <Check Box> Next to the Manual Adjustment Transaction for School 007797	Check box is checked			
71	Select the <Approve> button	The System displays a message at the top of the page alerting the Admin User that the transaction is about to be approved. There is a Yes button and No button.			
72	Select <Yes> button	The System Displays a Confirmation page.			
73	Verify that the Confirmation Page Shows that 1 Transaction was Approved and that 1 Transaction Was placed on Hold.	The Confirmation Page displays the Correct Information.			
74	Verify that the ATH and ESOA are NOT displaying a Transaction for School 000619 (ON HOLD)				
75	Select <Reports> link from the Left navigation bar	Reports page is displayed.			
76	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value			
77	Enter <00619> in the Search field in the top navigation search	Field Accepts value			
78	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			

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79	Select the <Go> button	The System displays the school name, serial number (000619), and Campus-Based year (2002-2003) at the top of the page.			
80	Select the <Accounting Transaction History (ATH) Report> link under the "Reports By Schools" section	Verify that the Manual Adjustment Transaction is NOT displayed.			1038
81	Select the <Close> button at the bottom of the report	System Closes the ATH screen			
82	Select the <eSOA Report> link under the "Reports By Schools" section	Verify that the Manual Adjustment Transaction is NOT displayed.			1038
83	Select the <Close> button at the bottom of the report	System Closes the SOA screen			
84	Verify that the ATH and ESOA ARE displaying a Transaction for School 007797				
85	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value			
86	Enter <007997> in the Search field in the top navigation search	Field Accepts value			
87	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			
88	Select the <Go> button	The System displays the school name, serial number (007997), and Campus-Based year (2002-2003) at the top of the page.			
89	Select the <Accounting Transaction History (ATH) Report> link under the "Reports By Schools" section	Verify that the Manual Adjustment Transaction IS displayed.			
90	Select the <Close> button at the bottom of the report	System Closes the ATH screen			
91	Select the <eSOA Report> link under the "Reports By Schools" section	Verify the work college award for <750000>			
92	Select the <Close> button at the bottom of the report	System Closes the SOA screen			
93	Release School 000619 From the Hold School List				
94	Select the <Home> link in the Top Navigation bar	The System displays the Campus-Based Admin Home Page.			
95	Select the <Hold Schools> link from the Left Navigation Bar	The System displays the Hold Schools Main Page.			
96	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value			
97	Enter <00619> in the Search field in the top navigation search	Field Accepts value			
98	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value			
99	Select the <Go> button	The System displays the school name, serial number (000619), and Campus-Based year (2002-2003) at the top of the page.			
100	Select the <School Status> link from the left navigation bar	The System displays the School Status page for 000619. The Status in the "OTHER" Section reads "Pending"			

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Step	Value to Enter/Action	Expected Results	Actual Results	Pass/Fail	SIR #
101	Select <Complete> in the "Status" box in the "Other" Section	Field Displays the Value			
102	Enter <Releasing From Hold> in the "Comments" box	"			
103	Select the <Save> button at the bottom of the page.	The Page re-displays with "Complete" in the Status Field. The Hold Status at the top of the page is set to "Release".			
104	Enter the Accounting Module to Verify that the Manual Adjustment Transaction for 000619 is Displaying in the Approve Transactions Cue				
105	Select the <Home> link in the Top Navigation bar	The System displays the Campus-Based Admin Home Page.			
106	Select the <Accounting> link on the Left Navigation bar	The System displays the Accounting Module Main Page.			
107	Select the <Approve Transactions> link from the Left Navigation bar	The System displays the Approve Transactions Page.			
108	Verify that the Manual Adjustment Transaction for School 000619 is now displayed in the list of Pending Transactions.	The transaction is displayed.			
109	Select the <Check Box> next to the Manual Adjustment Transaction for 000619	The Box Displays with a check.			
110	Select the <Approve> button	The System displays a message at the top of the page alerting the Admin User that the transaction is about to be approved. There is a Yes button and No button.			
111	Select <Yes> button	The System Displays a Confirmation page.			
112	Verify that the Confirmation Page Shows that 1 Transaction was Approved	The Confirmation Page displays the Correct Information.			
113	Verify that the ATH and ESOA are displaying a Transaction for School 000619				
114	Select <Reports> link from the Left navigation bar	Reports page is displayed.			
115	Select the <Accounting Transaction History (ATH) Report> link under the "Reports By Schools" section	Verify that the Manual Adjustment Transaction is displayed.			1038
116	Select the <Close> button at the bottom of the report	System Closes the ATH screen			
117	Select the <eSOA Report> link under the "Reports By Schools" section	Verify that the ESOA reflects the Transaction.			1038
118	Select the <Close> button at the bottom of the report	System Closes the SOA screen			
119	Logout				
120	Select the <Logout> link from the Left Navigation Bar	The System displays a page asking if you would like to proceed with the logout. There is a Proceed button.			
121	Select the <Proceed> button.	The System displays the Login Page.			